



**LEVELLING
THE FIELD** 2025
**BE PART OF A MORE
INCLUSIVE NHS**

Empowering IMGs

ABSTRACT SUBMISSIONS INVITED

We are excited to invite you to submit an abstract for poster presentation at Levelling the Field conference 2025 with the theme of Empowering International Medical Graduates (IMGs), a national conference which will be held on 7th of February 2025 at The Catalyst in Newcastle upon Tyne.

This national event will bring together educational supervisors, managers, college tutors, training programme directors, and other leaders dedicated to supporting International Medical Graduates (IMGs) and Locally Employed Doctors (LEDs) in the NHS

We invite submissions that address the following themes:

- Building effective support systems for IMGs and LEDs
- Innovative induction and integration programmes
- Career Development, retention strategies, and cultural competence
- Practical solutions for Differential Attainment and professional wellbeing
- Teaching and learning
- Wellbeing
- Racism, discrimination, bullying and harassment

Submissions can include:

- Original research
- Audit
- Surveys
- Quality Improvement projects or Service Development projects
- Innovation
- Education and Training
- Evaluation of good practice

3 abstracts will be shortlisted for oral presentations. The abstract judges will decide whether an abstract is to be presented orally or as a poster, although submitters may choose to only have their abstract considered for poster presentation if they wish.

Deadline for submission: 12th January 2025



#EmpowerIMGs #LtF2025





The corresponding author will be notified of the decision of the abstract review panel by **17th January 2025**. The notification will include instructions for poster or oral presentation.

Instructions for all Authors:

The abstract should be a one-page document which should be attached in an email and emailed to ltfnhs@gmail.com with the subject as “Abstract submission”. Please submit the abstract in either Word or PDF document only. This should be formatted in Arial font size 11, with all the page margins set to 2cm. Any tables / figures included must be within this one-page limit.

Format

- Abstract title
- All authors’ initials and last names and place where work was carried out.
- The text of the abstract should not contain headings, but should follow the general progression through background, methods, results, and conclusions. The methods should include a statement of ethics.
- Abstract word limit is 420, excluding Title, Authors, Affiliations and References.
- One table or figure is permitted.
- If a figure is used, ensure that a figure caption is provided within the abstract document. The figure will be reduced in printing; please do not use any font in the figure smaller than your text font.
- The complete abstract including figure or table should fit within one A4 page
- References are listed and cited as specified by the British Journal of Anaesthesia.
- No more than three references should be included. If a reference has more than 6 authors, then list the names of first 3 authors followed by et al.
- You must confirm that all authors listed in the abstract have contributed to the work and support the submission of the abstract
- You must confirm that this study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) or equivalent. Abstracts must conform to international ethical guidelines for animal or human research where relevant.
- Please note that mannikin based studies are not exempt from ethical considerations and clear evidence that this has been considered should be available.
- Where relevant, details of ethics approval should be listed in the body of the abstract.
- You must affirm that the work has not been published or previously presented at a major meeting as part of the submission process.
- Abstracts that do not conform to these requirements will be rejected, or in exceptional circumstances sent back for revision.

NB Instructions on the presentation of abstracts will accompany the final judging decisions.

If you have any queries regarding the content, inclusion criteria, categories, themes or judging of posters please email ltfnhs@gmail.com with subject “Abstract query IMG summit 2025”

If you have any issues submitting the abstract, please email ltfnhs@gmail.com

We look forward to receiving your work!

